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**TO:** Department and Chapter Commanders and Adjutants  
Hospital Service Coordinators

**FROM:** Barry A. Jesinoski, National Adjutant

**DATE:** December 3, 2024

**SUBJECT:** 2025 DAV Transportation Network & Columbia Trust vehicle request application

Thank you for your service to our nation's veterans! We are pleased to announce the availability of vehicles in conjunction with the DAV Transportation Network. Attached is the DAV Transportation Network Vehicle Information Summary, which includes a description, total cost and minimum shared expense requirements. The vehicles available for 2025 are listed below:

- Ford Explorer RWD 7-Passenger
- Ford Explorer 4WD 7-Passenger
- Ford Transit Wagon Van (T-350) RWD 12-Passenger
- Ford Transit Wagon Van (T-350) AWD 12-Passenger

The value of this program and the impact it can have on veterans' lives is amazing. However, we must be very thoughtful in how we determine the best use of these resources when it comes to placing vehicles. As such, there are some very important factors that interested applicants must consider:

1. Do you have a current availability of drivers to operate a new, replacement or additional vehicle?
2. Have you verified with complete confidence that your VA Medical Center director will accept a donated vehicle?
3. As you review this document, please note that minimum shared expenses are determined annually based upon fleet pricing received from Ford Motor Co.
4. Departments and chapters are encouraged whenever possible to pay the full cost of the vehicle(s). However, when sufficient financial resources are not available, the National Service Foundation's Columbia Trust may assist with a grant.

December 3, 2024

Included are the Columbia Trust instructions and guidelines for submitting online grant applications should departments and chapters wish to receive a vehicle. The application deadline, even if participating departments or chapters are paying the full cost, is **Friday, Jan. 24, 2025**. Each grant request is reviewed on an individual basis with the final determination based upon a demonstrated need and the financial resources available to the respective departments and chapters. This is a critical program for veterans in need. **Please do not apply if you cannot guarantee the funds for the minimum share requirement; if you do not have committed, approved volunteer drivers; if you do not have permission from your medical center director; or if you do not have an immediate need for a vehicle.**

If your application for DAV Transportation Network vehicles is approved, your department or chapter's cost share must be received no later than **Friday, April 18, 2025**. Please do not send any payment until you have received your final approval letter. **Checks may be returned if they are received prior to final approval.**

Please do not hesitate to contact Shelby Dishman in the voluntary services department at (859) 441-7300, ext. 3235, or at [yavs@dav.org](mailto:yavs@dav.org) if you have any questions concerning the 2025 DAV Transportation Network Program.

Questions regarding the Columbia Trust grant/vehicle application can be directed to the National Service Foundation by phone: (859) 441-7300, option 6, then press 2 or by email: [nsf@dav.org](mailto:nsf@dav.org).

Thank you for your continued commitment to this vital and most successful service program.



Barry A. Jesinoski  
National Adjutant

BJ: sld  
Attachments

cc: Wesley R. Walls, Acting Director, VA Center for Development & Civic Engagement  
Department of Veterans Affairs, VA Central Office, Washington, DC

## 2025 DAV TRANSPORTATION NETWORK VEHICLE INFORMATION SUMMARY

The DAV Transportation Network Program (DAV TN) provided more than 245,655 rides to veterans at no cost in 2023. As of 2024, 3,833 vehicles have been purchased and donated to the Department of Veterans Affairs and have been used to transport veterans to and from medical centers so they can access the care they have earned. Since the program's inception, our dedicated volunteer drivers have traveled 752,556,137 miles. The contributions made by departments and chapters to this most worthwhile program have been the major factor in the program's success.

**Please remember that prior to submitting the 2025 DAV TN Vehicle Application, you must verify that senior leadership at your local VAMC is willing to accept the donation for use in conjunction with the DAV TN conducted at their facility.**

The following is a description, specifications and minimum expense share requirement amounts for each of the vehicles that will be available for purchase in 2025.

Additionally, there will be a limited number of 4x4 or all-wheel drive vehicles available **only** to those departments and chapters that encounter hazardous road conditions while driving DAV TN routes which necessitate their use. Each request for a 4x4 or all-wheel drive vehicle will be carefully reviewed to verify the imminent need. Following this review, we may ask that departments and chapters amend their order, request additional information or provide other feedback.

### VEHICLE SPECIFICATIONS

| DESCRIPTION                       | FULL COST   | DEPARTMENT/CHAPTER<br>MINIMUM SHARE<br>(for 2025 only) |
|-----------------------------------|-------------|--|
| 2025 Ford Explorer<br>7-Passenger | \$40,567.00 | \$22,312.00  |

#### 2025 Explorer Features:

Engine – 2.3L EcoBoost

Transmission – 10-speed automatic with SelectShift® capability

17.9 Gallon Fuel Tank

119" Wheelbase

Power Heated Mirrors

Space Gray Unique Cloth Seats

Rearview Camera

| <b>DESCRIPTION</b>                    | <b>FULL COST</b> | <b>DEPARTMENT/CHAPTER<br/>MINIMUM SHARE<br/>(for 2025 only)</b> |
|---------------------------------------|------------------|---|
| 2025 Ford Explorer 4x4<br>7-Passenger | \$42,446.00      | \$23,345.00   |

2025 Explorer 4x4 Features:

Engine – 2.3L EcoBoost  
Transmission – 10-speed automatic with SelectShift® capability  
17.9 Gallon Fuel Tank  
119” Wheelbase  
Space Gray Unique Cloth Seats  
Rearview camera

| <b>DESCRIPTION</b>                        | <b>FULL COST</b> | <b>DEPARTMENT/CHAPTER<br/>MINIMUM SHARE<br/>(for 2025 only)</b> |
|---|------------------|---|
| 2025 Ford Transit (T-350)<br>12-Passenger | \$58,756.00      | \$32,316.00   |

2025 Transit (T-350) Features:

Engine – 3.5L PFDI V6  
Transmission – 10-speed SelectShift® Automatic Overdrive  
25 Gallon Fuel Tank  
148” Long Wheelbase  
Medium-roof  
Palazzo Gray Cloth Seats  
Rearview Camera  
Back Up Alarm

| <b>DESCRIPTION</b>               | <b>FULL COST</b> | <b>DEPARTMENT/CHAPTER<br/>MINIMUM SHARE<br/>(for 2025 only)</b> |
|----------------------------------|------------------|---|
| 2025 Ford Transit (T-350)<br>AWD | \$65,063.00      | \$35,785.00   |

2025 Transit (T-350) AWD Features:

Engine – 3.5L EcoBoost  
Transmission – 10-speed SelectShift® Automatic Overdrive  
25 Gallon Fuel Tank  
148” Long Wheelbase  
Medium-roof  
Palazzo Gray Cloth Seats  
Rearview Camera  
Back Up Alarm

# THE COLUMBIA TRUST

## DAV TRANSPORTATION NETWORK PROGRAM

### Instructions for Application:

If you are a first time user, please review the below instructions to access the online grant/vehicle request system:

1. Navigate to [https://dav.smartsimple.com/s\\_Login.jsp](https://dav.smartsimple.com/s_Login.jsp).
2. DAV department leaders (adjutants and commanders) must select "Request Password" to receive credentials and enter the email address used for your membership record.
3. Once the password request is submitted, you will receive a "Forgot Password Notification" email containing the link to 'reset' your password.
4. Follow the instructions outlined in the "Forgot Password Notification" email. Please retain the password for future use.
5. Upon creating the password, if it does not automatically log you in, navigate to the SmartSimple login page and sign in using your email address as your username and your new password.
6. Once logged in, select "Funding Opportunities" and proceed accordingly.
7. Once you start an application, select "In Progress" to continue your In-Progress application. Do **not** start a new application by selecting "Funding Opportunities".

Guidelines to navigate the grant application:

- Use the NEXT button in the bottom right corner of the screen to advance to the next tab.
- Use Save button to save your answers.
- Some of the information is copied directly from your organization and user profiles and will appear in a read-only state within this form. If the information displayed is not current, please contact us at [nsf@dav.org](mailto:nsf@dav.org) to update your organization and user profiles prior to completing and submitting the form.
- If you wish to communicate with staff regarding your application, use the Notes tab located within the left side menu.
- You can view your responses by clicking on the Application Summary button.
- Please note only one person can be in the application at a time. If you access the application and another user is currently active, you will see a 'record is locked' note at the bottom of the page.
- Multiple vehicle requests can and will be requested within one application all under the department's record.

### Part A – Contact Information

Verify the name and telephone number of the authorized contact person to exchange information regarding the grant/vehicle request. If it is a different name, answer "No" to update the information.

Check the box to verify that the vehicle(s) will be donated to a VAMC(s) in accordance with the DAV Transportation Network Program and confirm that the VAMC Director(s) agree to accept the vehicle(s).

Ensure that a current Annual Financial Report (AFR) is on file at DAV National Headquarters in accordance with Articles 8 and 9 of the National Bylaws. Please note that applications for a Columbia Trust grant cannot be considered until the AFR has been filed and approved by National Headquarters.

- If a department is applying on behalf of its chapter(s), both AFRs are required.

Multiple documentation can be uploaded in the online grant system.

## Part B – Project Information

Please note that separate entries must be completed based on the vehicle type and VAMC location.

Instructions to complete the Project Information tab:

1. Under the Vehicle Request, select the plus sign to add each vehicle request.
2. Select the vehicle type and enter the quantity requested.
3. Select the VA facility – a dropdown of VA facilities will be displayed but the list can be narrowed down after typing the first letter of the facility.
4. Check the box to verify the vehicle(s) will be parked at the VAMC. If not, provide the parking location information.
5. Select the Department's name and check the box whether the department is applying on behalf of its chapter or not.
  - Department leaders are required to apply on behalf of its chapter(s) but have the ability to request collaborators, specifically chapter leaders, to assist through the "Invitations" tab within the application. This process allows department leaders to control who can access the application(s) while also not being responsible for filling out the vehicle requests for the chapter(s).
  - Use the Invitations tab on the left to request individuals to collaborate on the application.
  - The collaborators will receive an email invitation from the system once the collaboration role is initiated. The collaborator can then login to assist with the application but will be unable to submit the application. Only the primary contact (department leader) can submit the application.
6. Select the "Enter Share Amount" button and indicate the amounts that are being contributed toward the purchase of the vehicle(s). The amounts should be the maximum each source can contribute based upon financial availability.
7. When filling out the "Proposed Share Amount(s)", refer to the Minimum Share referenced in the vehicle description.

For your reference:

- 2025 Minimum Share Amounts
    - Ford Explorer RWD 7-Passenger - \$22,312
    - Ford Explorer 4WD 7-Passenger - \$23,345
    - Ford Transit Wagon Van (T-350) RWD 12-Passenger - \$32,316
    - Ford Transit Wagon Van (T-350) AWD 12-Passenger - \$35,785
  - If more than one chapter is involved with purchasing the vehicle(s), itemize each chapter's contribution individually.
  - In the last column of the PROPOSED SHARE AMOUNT(S) section, itemize any funds being provided from other sources, such as Auxiliary units or community sources.
  - Select the Save button and then the Close button.
8. Select the Request button. Select 'X' (upper right corner) and repeat the process for additional vehicle requests, as needed.
  9. Check the box to confirm the funds will be available for the requested vehicles.

### **Part C – Application Certification**

Guidelines to complete the Application Certification tab:

- Each individual chapter applying/requesting a transportation vehicle through its respective department must complete and upload its own Certification Form with the proper signatures.
- If applying on behalf of a chapter, the chapter's current commander and adjutant must certify by signing on the appropriate lines.
- If the application is being submitted on behalf of a department, the department's commander and adjutant must certify by signing on the appropriate lines.
- Confirm that all forms are signed accordingly. Unsigned forms will be returned to the applicant resulting in a processing delay.

### **Part D - Submission**

Maintain a copy of all documents for your records by selecting the "Application Summary" button and downloading a copy of the application.

Please do not submit the application until **all** vehicle requests on behalf of the department and associated chapters have been requested. Submit the completed application before Friday, Jan. 24, 2025.

As a reminder, only the primary contact has the ability to submit the application. The primary contact will receive an email confirming the submission along with an attachment of the application. Please note, the Application Summary/Preview contains the information as requested and does not represent the final share amount(s). To reference the final share amount(s), you must review the award notification letter distributed by Voluntary Services.